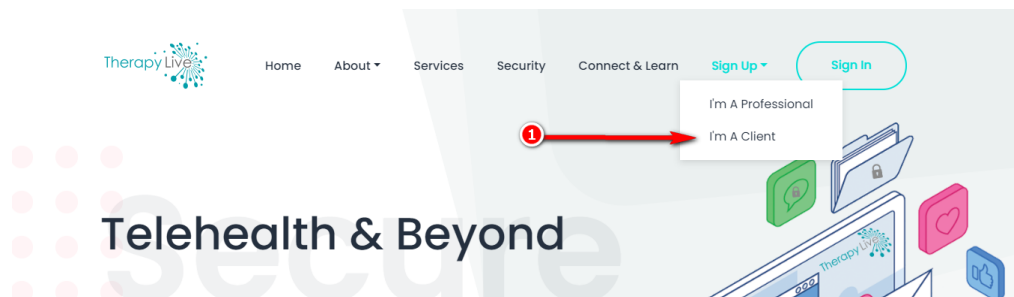


How do I sign up using an access code?

Customer Success Liaison - 2020-08-27 - in Client Portal

If your therapist has provided you with an access code, you can follow these steps to sign up:

1. Click on the sign up button and choose "I'm a Client".



2. "Click Here" next to the have you received an access code.

HAVE YOU RECEIVED AN ACCESS CODE? [CLICK HERE](#)

CLIENT SIGN UP

User Name For Login

Email Address

Password

I agree to Terms of Service

Sign Up

A screenshot of the 'CLIENT SIGN UP' form. At the top, there is a link 'CLICK HERE' in blue text. Below the title, there are three input fields: 'User Name For Login' with the placeholder 'Create User Name', 'Email Address' with the placeholder 'Enter Email', and 'Password' with the placeholder 'Enter Password'. Below the input fields is a checkbox labeled 'I agree to Terms of Service'. At the bottom is a teal 'Sign Up' button. A red arrow with a red circle containing the number '2' points to the 'CLICK HERE' link.

3. Enter the Access Code provided to you by your therapist, your Email, and your phone number.
4. Click on the "Submit" button when you have finished inputting your information.

Activate Your Account

Step 1: Verify Account

Access Code

Enter Access Code

Email

@ Enter Email

Cellphone number is required for login security and password recovery. Your cell number will not be shared and will remain private.

🇨🇦 (204) 234-5678

Submit

5. Now, you will be asked to create your Username and Password.
6. Agree to the Terms and Conditions and click on the "Submit" button. You will see a confirmation message.

Activate Your Account

Step 1: Verify Account ✓

Step 2: Confirm Authentication ✓

Step 3: Create User Credentials

User Name For Login

Create User Name

Password

Enter Password

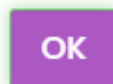
I agree to Terms of Service

Submit



All Done!

You have activated your account.



7. Next, you will be asked to enter the following information:

1. First Name
 2. Middle Name
 3. Last Name
 4. Birthday
 5. Gender
 6. Street Address
 7. Address line 2 (Optional)
 8. City
 9. Country
 10. Postal Code
 11. Province
 12. TimeZone
 13. Cell Phone Number
 14. Emergency Contact
8. Click on "Save and Continue".

1 2

ENTER YOUR INFORMATION

First Name

Middle Name

Last Name

Birthday

Gender Male Female Other *

Street Address

Address line 2 (Optional)

City

Country

Postal Code

Province

Timezone

Cellphone Number (Private)

Emergency Contact

7

8

9. You will be asked to provide your billing information. Please note that this is optional and you can skip it if you don't want to provide billing information.

1. Credit Card Details
2. Credit Card Holder Name
3. Address
4. Postal Code
5. City
6. Province
7. Country

10. Once you have filled out this information, click on "Save and Start" to be directed to your Dashboard.

1

2

Providing your credit card information is now optional. We will not charge your card now, however sharing your information will allow you to pay for services moving forward.

SAVE YOUR CREDIT CARD

Credit or debit card

Card number MM / YY CVC

Credit card holder
Credit Card Holder

Billing Information

Address
Billing Address

Postal Code
Postal Code

City
City

Province

Country
Canada

9

10

Back

Skip For Now

Save And Start